

# UP FRONT



Newsletter from John A. Cunningham, Kane County Clerk

## From the Clerk...

We have no slow days this time of year in the Kane County Clerk’s Office. The fall is a very busy time for all areas of the office: Tax Extension, Vital Records, Passports, and Elections.

During the fall, the property tax cycle from the current year comes to a conclusion and the work begins on the next tax year. Property tax bills were due in June and September, but tax redemptions and the tax sale are occurring in October. The Clerk’s Office handles property tax redemptions for taxpayers who did not make their property tax payments on time in June and September. More detailed information is available on our website and in the article in this newsletter.

The cycle for next year’s property taxes has begun. The township assessors have assessed the value of properties in the township, and the county’s Supervisor of Assessments has certified the values. In the next couple of months, the local governmental bodies will pass their tax levies and file them with the Clerk’s Office. For the first time this year, taxing bodies will be able to file their levies and other documents electronically. The Kane County Clerk’s Office supported legislation at the state level to allow electronic filing to save taxpayer dollars and increase transparency and accessibility to these documents for the public.

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## From the Clerk... (continued from Page 1)

As Kane County and other local governments finish their budget process and levy calculations, it is important to note that the **Clerk's Office saved the county's property taxpayers more than \$500,000 this year and more than \$2 million** since taking over election administration in Aurora in 2018. Kane County taxpayers subsidized the Aurora Election Commission at around \$500,000 a year (based on property values). We have also **saved City of Aurora taxpayers approximately \$5 million** during the last 4 years. **Through efficient management**, the Clerk's Office has assumed the responsibilities of running elections in Aurora and has added more than 50,000 registered voters to the county's voter rolls.

Our **Vital Records Department** recently wrapped up the busy spring and summer wedding seasons, when the Kane County Clerk's Office typically experiences a surge in marriage license applications. The summer months bring an increase in requests for birth records for school registration and passport applications for travel as well. Weddings during the holiday season are popular, and we will be preparing for an increase in applications in the next few months.

The Kane County Clerk's passport acceptance agents are accepting passport applications at a record pace this year. Due to an increase in international travel, our office has been busy, especially on Wednesday nights when the office accepts applications until 7:30 p.m. **We are currently on pace to set a record for the number of passport applications processed in a year.** Unlike other local passport acceptance agencies, **the Kane County Clerk's Office is a one-stop shop** where applicants can complete their applications and get the required passport photos taken at the same time.

Finally, our office continues preparations for the **November 8 General Election**. Early Voting is available at the Clerk's Office locations in Geneva and Aurora, while additional Early Voting locations open Oct. 24. All voting options, including in-person Early Voting, Vote by Mail, and Election Day voting as always are available for this election. We encourage all registered voters to participate in the voting option that is most convenient for them.

**We take election security seriously** and strive to be the **most transparent election authority** in the state. The Clerk's Office welcomes observers to view our secure and transparent election operation and we continue to provide presentations to community groups interested in our election security program. Please contact our office to request an election security presentation for your organization.

While the Clerk's Office is in the midst of the November election, we are working simultaneously on the 2023 election cycle. Candidates for local offices including city council, village board, school board, park board and library board have started to circulate petitions for the Feb. 28 Consolidated Primary Election and April 4 Consolidated Election .

Remember, you are always welcome at the Kane County Clerk's Office!



John A. Cunningham, Kane County Clerk

# VITAL RECORDS

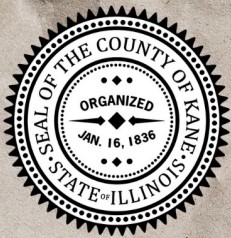
**The Kane County Clerk's Office is**

**OPEN LATE**

**for Vital Records and Passport applications on  
Wednesday evenings!**

**\*Office open until 8pm, except 7:30pm for passports**

- Birth Records
- Death Records
- Marriage License Applications
- Passport Applications
- Passport Photos



**The Clerk's Office will be closed for the  
following fall holidays:**

**Columbus Day: Mon. Oct. 10 (open for Early Voting only)**

**Veterans' Day: Fri. Nov. 11**

**Thanksgiving: Thurs. and Fri. Nov. 24-25**



PLANNING A VACATION DURING THE HOLIDAYS?

# AVOID THE RUSH

Apply for your passport today at the Kane County Clerk's Office!



Passport applications are accepted **Mon., Tues., Thurs., and Fri. from 8:30 a.m. to 4 p.m., and Wed. from 8:30 a.m. to 7:30 p.m.** For information about required documents, valid forms of ID, costs, and anything else related to passport applications, please visit [kanecountyclerk.org/VitalRecords/Pages/Passports.aspx](http://kanecountyclerk.org/VitalRecords/Pages/Passports.aspx) or call (630) 232-5950. Passport processing time can take 7-10 weeks for routine service and 4-6 weeks for expedited service. The U.S. Dept. of State recommends applying for a passport 6 months in advance of travel.

## PASSPORT PHOTOGRAPHY AVAILABLE AT THE CLERK'S OFFICE



**Need your passport photos?**

We can do that, too!

Passport photography is available at the Clerk's Office for only \$15.

The Clerk's Office is your one stop for Passport Services.



# TAX EXTENSION AND REDEMPTION

## Electronic Filing of Tax Documents



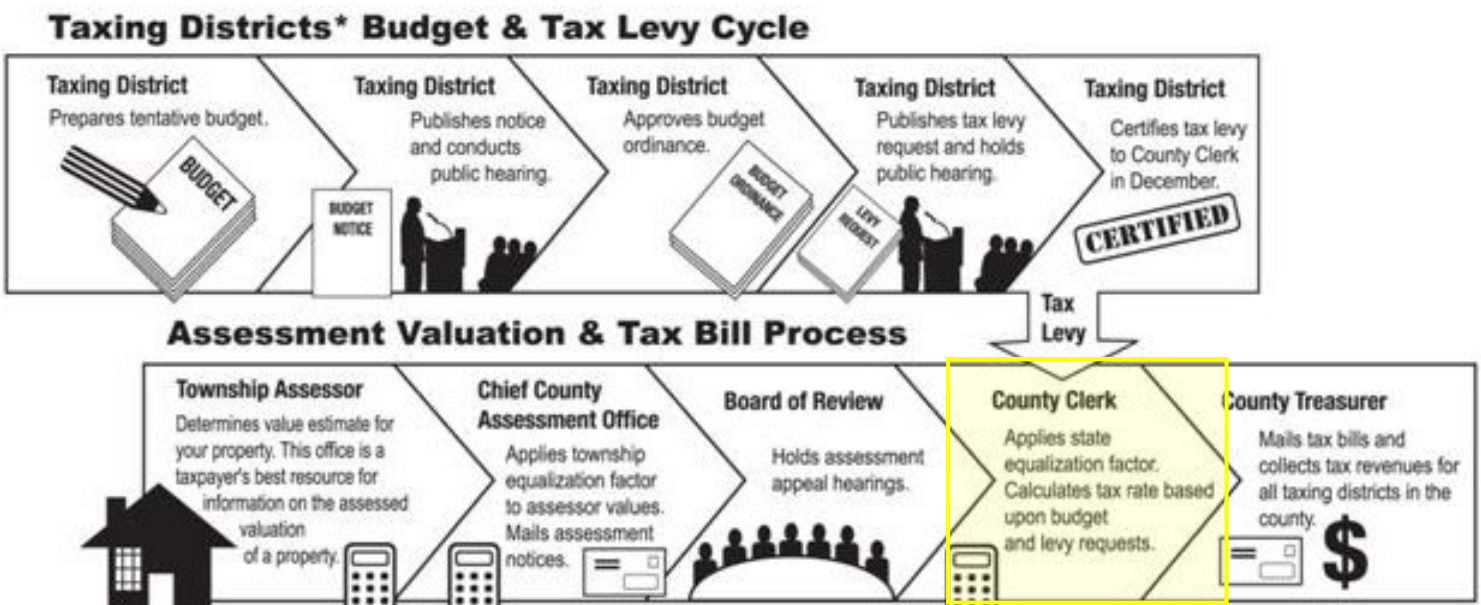
**PAPERLESS FILING IS COMING**

The Kane County Clerk’s office has begun the transition to paperless filings of taxing district documents, which previously had to be printed, mailed or hand-delivered and then scanned into an electronic version for storage in the Clerk’s office for 7 years. This year will be the first year that taxing districts can file their documents by simply sending an email and attaching the required documents. Our office will respond to indicate receipt of the documents and store them in our electronic repository for quick retrieval when needed.

Electronic document filing has several benefits. First, it should reduce costs to taxpayers. Taxing bodies save by avoiding the costs associated with printing and mailing large documents. The Clerk’s Office can keep the files in an electronic format and save the cost of shredding documents after the required 7 years. Second, it saves the printing and delivery time for taxing bodies. Finally, the documents will be more easily accessible to the public electronically through a weblink provided through the Clerk’s website.

This continues Kane County Clerk John Cunningham’s mission to streamline and automate processes inside the office and reduce costs for constituents and stakeholders. This is also another step towards establishing a portal that districts will be able to use to speed up the submission of levies and other required documents.

Districts can file budgets, levies and financial reports via email at [CountyClerk@KaneCountyIL.gov](mailto:CountyClerk@KaneCountyIL.gov).



*Credit: Lake County Clerk’s Office*

# TAX EXTENSION

## DID YOU MISS THE SEPTEMBER 1 DEADLINE TO PAY YOUR PROPERTY TAXES?

### *NOW WHAT?*

Kane County's 2021 payable 2022 real estate taxes were due June 1 and Sept. 1. **If you have not paid** one or both payments, please make your payments **to the Treasurer's Office as soon as possible** as fees and other penalties begin after the due date.

For payments made after the due date, a 1.5% per month penalty will be added.

Some additional rules apply for payments made after Sept. 30. If your payment is made after Oct. 1, an additional \$10 publication fee will be added to the penalties.

If your payment is made after Oct. 21, **only payments of cash, cashier's check, money order, or certified check will be accepted**, and these payments must also include a **\$10 publication fee in addition to any penalties**.

The annual tax sale will be held by the Treasurer's Office on Oct. 31. If property taxes are not paid in full prior to Oct. 28, your 2021 payable 2022 Real Estate taxes will be sold at tax sale.

The tax sale is an auction where Tax Buyers bid on purchasing your taxes. The bid is a percentage of the taxes, which can be as high as 9% interest, which is added to the amount already owed, every 6 months until taxes are redeemed.



**Beginning two weeks after the tax sale**, you can redeem your property taxes at the Kane County Clerk's Office in Geneva or Aurora. Contact the Kane County Clerk's Office at (630) 232-5964 for an estimate of redemption. **Only cashier's check, certified check, money order or cash will be accepted.**

If your taxes have been purchased at tax sale, a three year process for residential properties and two years for vacant property and farmland can result in your property being sold to the tax buyer.

Information about the Tax Sale can be found at [www.kanecountytreasurer.org/Documents/TaxSaleInformation.pdf](http://www.kanecountytreasurer.org/Documents/TaxSaleInformation.pdf) or by calling the Treasurer's Office at (630) 232-3565.

Information about redemptions is available at [kanecountyclerk.org/TaxExtension/Pages/taxRedemption.aspx](http://kanecountyclerk.org/TaxExtension/Pages/taxRedemption.aspx).



**"UP FRONT"** is posted on the Kane County Clerk's website. If you prefer to receive the newsletter via e mail, please send your request to EmersonJohn@co.kane.il.us.

# KANE COUNTY ELECTIONS

## Kane County Voters have 3 ways to vote in the November 8 Election

# 1

### EARLY VOTING (began Sept 29)



Where can I vote early?

Sept 29 – Oct 21: Clerk's Office Geneva & Aurora **only**, Mon-Fri 8:30 am - 4:30 pm

Oct 24-Nov 7: At all Early Voting sites around the county (including night & weekend hours) You can vote at ANY Early Voting site in Kane County

Sites/dates/times: [kanecountyclerk.org/ Elections/Pages/Early-Voting.aspx](http://kanecountyclerk.org/Elections/Pages/Early-Voting.aspx)

# 2

### VOTE BY MAIL (began Sept 29)



Apply for a Vote by Mail ballot: [kanecountyclerk.org/Elections/Pages/Vote-by-Mail.aspx](http://kanecountyclerk.org/Elections/Pages/Vote-by-Mail.aspx) (Nov. 8 only or permanent status)

Track your ballot: [votekane.ballottrax.net/voter](http://votekane.ballottrax.net/voter)

Deadline to request VBM ballot: Nov 3 @ 4:30 p.m.

Returned ballot postmark must be on/before Nov 8.

# 3

### November 8 ELECTION DAY



Polls are open 6 a.m. -7 p.m. Nov 8

Search for your polling place: [kanecountyclerk.org/Elections/Pages/Voter-Search.aspx](http://kanecountyclerk.org/Elections/Pages/Voter-Search.aspx)

Polling places by precinct: [kanecountyclerk.org/Elections/Pages/Election-Day-Voting.aspx](http://kanecountyclerk.org/Elections/Pages/Election-Day-Voting.aspx)



# JOIN OUR TEAM AND EARN UP TO \$250 PER ELECTION AS AN ELECTION JUDGE!

## ADULT ELECTION JUDGES:

### REQUIREMENTS INCLUDE:

- ◆ U.S. CITIZEN
- ◆ RESIDENT OF KANE COUNTY
- ◆ REGISTERED VOTER
- ◆ ABILITY TO SPEAK, READ & WRITE ENGLISH

## STUDENT JUDGES:

- ◆ U.S. CITIZEN
- ◆ H.S. JUNIOR OR SENIOR IN GOOD STANDING
- ◆ MAINTAIN AT LEAST A 3.0 GPA (4.0 SCALE)
- ◆ COMPLETE AN ELECTION JUDGE TRAINING COURSE
- ◆ APPROVAL FROM PRINCIPAL & PARENT/GUARDIAN

## WHAT DOES AN ELECTION JUDGE DO?

- ✓ OPEN/CLOSE THE POLLING PLACE
- ✓ SET UP ELECTION EQUIPMENT
- ✓ PROVIDE ASSISTANCE TO VOTERS
- ✓ VERIFY VOTER QUALIFICATIONS
- ✓ OPERATE VOTING EQUIPMENT
- ✓ FILL OUT FORMS
- ✓ PROCESS AND CERTIFY VOTE TOTALS

## HOW CAN I BECOME AN ELECTION JUDGE?

- ▶ CALL (630) 232-5990
- ▶ EMAIL [ELECTIONS@CO.KANE.IL.US](mailto:ELECTIONS@CO.KANE.IL.US)
- ▶ VISIT [KANECOUNTYCLERK.ORG/ELECTIONS/PAGES/ELECTION-JUDGES.ASPX](http://KANECOUNTYCLERK.ORG/ELECTIONS/PAGES/ELECTION-JUDGES.ASPX)

**THE NEXT ELECTION IS NOVEMBER 8.  
CONTACT THE CLERK'S OFFICE TODAY TO SIGN UP  
AND SCHEDULE YOUR JUDGE TRAINING COURSE!**



**Election Day (November 8) is a state holiday.**

**Looking for an opportunity to make some extra money on your day off from work or school?**

**Join our team as an Election Judge!**





**Thank you to our Election Judges and other poll workers who work long days to make sure that elections in Kane County remain safe, secure, and transparent!**

Click Here to find your to find your Election Day polling place or view your personalized Sample Ballot



[kanecountyclerk.org/Elections/Pages/Voter-Search.aspx](https://kanecountyclerk.org/Elections/Pages/Voter-Search.aspx)



# EARLY VOTING

## SEPT. 29 — NOV. 7

### Early Voting locations and times for the Nov. 8 General Election:

**Sept. 29 - Oct. 21**, Monday-Friday, 8:30 a.m.-4:30 p.m. **only at Clerk's Office:** 719 S. Batavia Ave., Bldg. B, (Geneva) and 5 E. Downer Place, Suite F (Aurora).

### **Oct. 24-Nov. 7: Permanent Early Voting sites (7 days a week ; hours vary)**

- ▶ Kane County Clerk's Office locations in Geneva and Aurora
- ▶ Fire Station No. 93, 5000 Sleepy Hollow Rd., Carpentersville
- ▶ Elgin Township, 729 S. McLean Blvd., Elgin
- ▶ Gail Borden Library, 270 N. Grove Ave., Elgin
- ▶ Kane County Branch Court , 530 S. Randall Rd., St. Charles
- ▶ Vaughn Athletic Center, 2121 W. Indian Tr., Aurora

### **Other Early Voting centers (dates/times vary):**

- ▶ Campton Community Center, 5N082 Old LaFox Rd., Campton Hills
- ▶ City of Batavia, 100 N. Island Ave., Batavia
- ▶ City of Elgin, 150 Dexter Ct., Elgin
- ▶ Del Webb Sun City, 12880 Del Webb Blvd., Huntley
- ▶ Hampshire Township, 170 Mill Ave., Hampshire
- ▶ Sugar Grove Library, 125 S. Municipal Dr., Sugar Grove
- ▶ Town & Country Library, 320 E. North St., Elburn
- ▶ Village of West Dundee, 102 S. Second St., West Dundee



### **The Votemobile will be at the following locations from 9 a.m.-4 p.m.:**

- ▶ Oct. 24-25: Jewel Osco (Batavia), 119 S. Randall Rd.; Jewel Osco (Aurora), 1952 W. Galena Blvd.
- ▶ Oct. 26: Jewel Osco (St. Charles), 652 Kirk Rd.; Jewel Osco (Aurora), 1952 W. Galena Blvd.
- ▶ Oct. 27: Jewel Osco (Huntley), 13200 Village Green Dr.; Prisco Ctr. (Aurora), 150 W. Illinois Ave.
- ▶ Oct. 28: Jewel Osco (Elburn), 800 N. Main St.; Prisco Ctr. (Aurora), 150 W. Illinois Ave.
- ▶ Oct. 31: Jewel Osco (Elgin), 1660 Larkin Ave.; Phillips Park Stover Ctr. (Aurora), 1000 Ray Moses Dr.
- ▶ Nov. 1: Jewel Osco (W. Dundee), 1250 W. Main; Phillips Park Stover Ctr. (Aurora), 1000 Ray Moses Dr.
- ▶ Nov. 2: Jewel Osco (W. Dundee), 1250 W. Main; North Aurora Police Dept., 200 S. Lincolnway.

A list of all Early Voting locations, dates, and times is available at

[kanecountyclerk.org/Elections/Pages/Early-Voting.aspx](http://kanecountyclerk.org/Elections/Pages/Early-Voting.aspx) or by calling (630) 232-5990.

# THANK YOU TO OUR PARTNERS IN THE VOTER OUTREACH PROGRAM!

Clerk John A. Cunningham would like to thank our community partners in the Voter Outreach Program (VOP). The VOP is a partnership between the Clerk's Office and Kane County businesses, schools, local governments, and community organizations with electronic or marquee signs in front of their locations. VOP participants display messages such as "Register to Vote," "Vote Early," and "Don't Forget to Vote," on their signage in the weeks prior to Election Day.



- Alderman Emmanuel Llamas (Aurora)
- American Legion #312 (Maple Park)
- Aurora West School District 129
- City of Batavia
- Colonial Café & Ice Cream (St. Charles)
- Dairy Queen Grill & Chill (St. Charles)
- DeKane Equipment Co. (Big Rock)
- DuKane Corporation (St. Charles)
- Dundee Township
- East Dundee Fire Department
- Village of East Dundee
- Elburn & Countryside Fire Protection Dist.
- Elgin Community College (Elgin)
- Elgin Community Unit Dist. U-46
- Elgin State Bank (Elgin)
- Firestone Complete Auto Care (N. Aurora)
- First American Bank (C'vile & W. Dundee)
- Flatlander Fitness
- Funway Entertainment Center
- Fox Valley Ice Arena (Geneva)
- GAT Guns (E. Dundee)
- Gobble Dogs
- Heartland Bank and Trust
- Huntley Park District
- Kane County Fairgrounds (St. Charles)
- Kishwaukee Community College
- Marmion Abbey and Academy (Aurora)
- Mooseheart Child City and School
- Northwestern Delnor Health & Fitness (Geneva)
- Presence Mercy Medical Center (Aurora)
- Ream's Meat Market (Elburn)
- River View Diner (Montgomery)
- South Elgin Parks & Recreation (Elgin)
- St. Catherine of Siena Church (W. Dundee)
- St. Charles Bowl (St. Charles)
- Toyota of St. Charles
- Tuffy Auto Service Center (Elgin)
- Upstairs Downstairs Shops
- Walgreens (Aurora, Geneva, Sugar Grove)

**Do you have a sign? Call (630) 232-5916 to join the VOP!**

## Dates of Upcoming Elections:

Tuesday, Feb. 28: Consolidated Primary Election

Tuesday, Apr. 6: Consolidated Election

**Many local offices are up for election at the Consolidated Election, including:**

- Municipal Officers
- Township Officers
- Park District Officers
- Library District Officers
- School District Officers
- Community College District Officers
- Fire Protection District Officers



Find out by visiting:

**<https://www.kanecountyclerk.org/Elections/Pages/Voter-Search.aspx>**

## Office Hours for the Kane County Clerk's Office

**Monday, Tuesday, Thursday and Friday:**

**8:30 a.m. to 4:30 p.m.**

**Wednesday: 8:30 a.m. to 8:00 p.m.**

## FOLLOW THE CLERK'S OFFICE DIGITAL PLATFORMS

@KaneCoILClerk on Twitter

Facebook.com/kanecountyclerk on Facebook

Website: **[www.kanecountyclerk.org](http://www.kanecountyclerk.org)**

